



1000 West Eighth Street • P.O. Box 3033 • Gillette, Wyoming 82717-3033
Office: (307) 682-5171 Fax: (307) 682-6619

Alex Ayers, Ed.D.
Superintendent of Schools

Dennis Holmes
Associate Superintendent
for Instructional Support

Carl Fox
Purchasing Manager

Teaching Effectively - Learning Successfully

December 5, 2022

To: Board of Trustees

From: Dennis Holmes *Dennis Holmes*
Associate Superintendent for Instructional Support

Re: **Award for Towel & Tissue Products for 2023**

The following bids were received:

Bidder	Roll Towels 1000 cases	Ecosoft Roll Tissue 265 cases	Jumbo Roll Tissue 775 cases	Short Roll Towels 80 cases	Kitchen Roll Towels 380 cases
Black Hills Chemical	\$55,760.00	\$15,258.70	\$30,124.25	\$4,997.60	\$12,809.80
Central Poly-Bag Corp.	\$48,000.00	No Bid	\$22,862.50	No Bid	\$13,170.80
Cowboy Supply House	\$79,710.00	\$20,102.90	\$59,675.00	\$4,411.20	\$18,456.60
Innovative Office Solutions	\$51,630.00	\$14,127.15	\$27,884.50	\$4,627.20	\$11,859.80
Norco Inc.	\$47,000.00	\$12,076.05	\$24,226.50	\$3,955.20	\$9,230.20
ODP Business Solutions	\$92,650.00	\$15,020.20	\$43,927.00	\$7,376.80	\$13,444.40

Note: Totals based on projected usage. Final total will vary based on actual usage.
CCSD will enter into a 5 year agreement with Norco Inc. for all items other than Jumbo Roll Tissue beginning January 1, 2023 with a maximum increase of 3% for each year following.

Funding Source: General Fund.

Recommendation:

Award to Jumbo Roll Tissue to Central Poly-Bag Corp. in the amount of \$22,862.50
Award all other items to Norco Inc. in the amount of \$72,261.45 for a total of \$95,123.95.